



TERMS OF REFERENCE (TOR) FOR POLICY REVIEW

General Information

Job Title:	Consultancy –Policy Review
Work Description:	Analysis of the status of UHC and inclusion of NCDs in UHC in Kenya
Project Title:	Promoting Prioritisation of NCDs Prevention and Control and UHC in Kenya
Category:	Advocacy
Type of contract:	Special Service Contract
Expected starting date:	Immediately
Duration:	20-working days for actual delivery – though sessions may be spread to more days

1.0. BACKGROUND

The Non-Communicable Disease Alliance of Kenya (NCDAK) is a not-for-profit organization that brings together synergistic relationships of multi-sectoral stakeholders to facilitate active promotional and advocacy activities for prevention and control of non-communicable diseases (NCDs) and the provision of quality NCD care services.

NCDAK responds to the global call of action for the prevention and control of NCDs including cardiovascular diseases, diabetes mellitus, cancers and chronic lung diseases, sickle cell, epilepsy, mental health. These diseases are propagated by common risk factors such as unhealthy diets, physical inactivity, tobacco use, harmful use of alcohol and exposure to environmental toxins.

NCDAK seeks to contribute to the reduction of the preventable burden of morbidity, mortality and disability due to NCDs in Kenya by acting as a coordinating and strengthening body for comprehensive and synergistic national action on NCDs. NCDs account for 50% of hospital admissions, 55% of hospital deaths and 33% of total deaths. The organization also seeks to meaningfully involve of people living with NCDs (PLWNCDs) in the NCD advocacy response in Kenya.

In meeting its program objectives as well as the vision, the organization is planning to develop a policy brief that would steer its participation in the development of the Universal Health Coverage (UHC) framework in Kenya. We expect to achieve this by undertaking thorough review of the UHC performance reports in the four pilot counties; Ministry of Health policy framework around UHC; global best practices on UHC and; experiences of the Person Living with NCDs (PLWNCDs) relating to access to health care, essential drugs and commodities. The review of the literature would provide credible information for developing the policy brief.

2.0. PURPOSE AND OBJECTIVE

The aim of the assignment is to develop a UHC policy brief that will provide strong recommendations towards the ongoing development of the Kenya UHC framework.

3.0. GENERAL SCOPE OF THE WORK

In this assignment, the consultant will undertake desk review of the existing literature on the outcome of UHC in the four pilot counties, global best practices on UHC, health policies/framework in the country. This assignment will entail the following tasks:

- a. Literature review around National UHC report documents, UHC pilot county outcome reports, health policies, existing UHC policies briefs developed by other relevant stakeholders.
- b. Desk review of global best cases of UHC and health financing that can be emulated in the country.
- c. Review PLWNCDs caucus' meeting reports to establish challenges experienced in accessing healthcare

- d. Develop a policy brief with clear recommendations emphasising the inclusion of NCDs package into the UHC framework.
- e. Disseminate findings of the review process to key stakeholders. This will be delivered in 1-hour virtual session. The session will bring together participation of 25 key stakeholders in the UHC pilot process and NCDs prevention and control.
- f. Write a 3-page report detailing both process and content (font 12, space 1.0)

4.0. DELIVERABLES

- a) An inception report
- b) Draft and final UHC policy briefs.

5.0. SUPERVISION

The consultant will report to the Technical Advisor but work closely with the Program Manager, and the Programs team who will be contact persons within the organization.

6.0. DURATION OF THE WORK

The assignment is estimated to commence immediately and be completed within twenty (20) working days.

7.0. QUALIFICATIONS OF THE CONSULTANT/S

- Relevant post graduate degree or equivalent in development studies
- Minimum of 7 years of relevant experience at Program management, policy development and health financing
- Experience working in the health sectors especially around policy and budgeting.
- Possess the following skills and competencies:
 - Ability to work with minimal supervision
 - High level written and oral communications skills in English
 - Must be result-oriented, a team player, exhibiting high levels of enthusiasm, tact, diplomacy, and integrity
 - Demonstrate excellent interpersonal and professional skills in interacting with government and development partners

The Consultant will be required to have regular consultations with NCDAK team. The Consultant will be expected to work within his own office premises and shall cover any other related expenses such as internet.

8.0. SUBMISSION

Interested and qualified consultants are invited to submit a technical and financial proposal that includes the following:

- a) Curriculum Vitae of the consultant detailing the reference list indicating the scope and magnitude of similar assignments, qualifications, registration, and other relevant statutory documents.
- b) Financial bid indicating the amount in Kenya Shillings to undertake the task.
- c) The application will be submitted to careers@ncdak.org not later than October 23, 2020 at 5.00pm

Disclaimer:

The material arising from the contract shall be the property of NCDAK and cannot be used without express written consent by NCDAK.